

Full Stop Technical Publications



INFORMATION DESIGNED TO HELP YOUR BUSINESS

WHO'S WRITING YOUR DOCUMENTATION?

Are you paying your engineers or managers to write your technical documentation when they should be focused on other things? At Full Stop we provide a range of technical and business related information design services focused on effective communication and quality, spanning the lifecycle of your product.

WIN THE 'INFORMATION OVERLOAD' BATTLE

Once we understand your business aims and target audience, we can help your business by organising information and advising on the means by which it is delivered. User manuals, quality management systems, procedures, sales proposals, standards, web pages and training courseware are just a few of the business tools that can benefit from the skills of our authors.

OUR TECHNICAL WRITERS ARE 'TECHNICAL'

We have a background in engineering and IT, running business critical technical publications services for large companies. We are comfortable working directly with technicians, engineers, maintenance personnel, and project managers or anyone faced with large amounts of unstructured information.

OUR SERVICES

As well as technical authoring, web design, editing and proofreading services, we offer scanning services and paper conversion to increase the accessibility of your records. Please contact us for more information.

Gavin Rattray

Telephone: 07740656085

Email: gavinrattray@fullstoptld.co.uk

TECHNICAL AUTHORIZING

- Instruction manuals
- Training guides
- Health and safety files
- Engineering standards
- Document design
- Template creation
- Proofreading

WEB DESIGN

- Website design
- Authoring
- Project management
- Accessibility testing
- Reviews and advice

DOCUMENT CONVERSION

- Conversion of paper records
- Single/double sided scanning
- PDF conversion with hyperlinks
- Paper folding
- Printer proof checking

<http://www.fullstoptld.co.uk/>